

**VOLUNTARY
TOWNSHIP CLERK CERTIFICATION
PROGRAM (VTCC)
Application**



PLEASE PRINT – PLEASE COMPLETE EVERY LINE

Date of Application: _____

Last Name: _____ First Name: _____

Township Clerk OR Township Deputy Clerk

County: _____ Township: _____

Address: _____

City/Zip: _____

Email: _____

Phone: _____ Fax: _____

Possess or Will Purchase TOI Clerks Handbook

Township Officials of Illinois Dues Paid

TOI Clerks Division Dues Paid

VTCC Program Fee: \$25.00

(Covers a two-year application period; transferrable should a vacancy occur.)

<p><i>Please send completed application and check made out to Township Clerks of Illinois to:</i> Clerk Katy Dolan Baumer Hanover Township 250 S. State Route 59 Bartlett, IL 60103</p>	<p>-OR-</p>	<p><i>Give or send completed application and check made out to Township Clerks of Illinois to:</i> Any Township Officials of Illinois Clerks Division Board Member</p>
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Questions? Email: kdolanbaumer@comast.net

Verification to be done by Clerks Division Coordinator

- | | |
|---|--|
| <input type="checkbox"/> Application Rec'd: date: _____ | <input type="checkbox"/> Check # _____ |
| <input type="checkbox"/> Review Application for Accuracy | <input type="checkbox"/> Check Dues Payment Status |
| <input type="checkbox"/> Send Confirmation of Application Receipt with Proof of Participation form to Applicant | |
| <input type="checkbox"/> Record Applicant Information | <input type="checkbox"/> Send Check to Treasurer |
| <input type="checkbox"/> File Application | |

Disclaimer: This is a voluntary certification program not required by state law.